

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 25, 2022**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF OCTOBER 11, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of October 11, 2022, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 11, 2022

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 11, 2022 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Trustee Sicoli for Vice-Chair Moody.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Prince.

2. Roll Call

Trustee Sicoli noted that Trustees Burtnik, Fera, Huibers, Moody and Turner asked to be excused and Student Trustee Steffen Zylstra joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Frank Fera				✓
Larry Huibers				✓
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner				✓
Student Trustees				
Charlotte Johnstone	✓			
Steffen Zylstra		✓		

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

Director Cipriano stated that in accordance with Board By-Law, Section 12, Quorum, the October 11, 2022 Committee of the Whole meeting did not achieve quorum and agenda items A5, A6 and F1 have been deferred to the November 8, 2022 Committee of the Whole meeting.

3. **Approval of the Agenda**

4. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. **Approval of Minutes of the Committee of the Whole Meeting of September 13, 2022**

Deferred to November 8, 2022 Committee of the Whole meeting.

6. **Consent Agenda Items**

6.1 **Extended Overnight Field Trip, Excursion and Exchange Committee**

Presented for information.

6.2 **Staff Development Department Professional Development Opportunities**

Presented for information.

6.3 **Capital Projects Progress Report Update**

Presented for information.

6.4 **In Camera Items F1**

Deferred to November 8, 2022 Committee of the Whole meeting.

B. PRESENTATIONS

C. GOVERNANCE POLICIES

1. **Governance Policies for Recommendation to the Board**

2. **Governance Policies Prior to Vetting**

2.1. **Retirement and Service Recognition Celebration Policy (201.2)**

Pat Rocca, Superintendent of Education/Human Resources, presented the Retirement and Service Recognition Celebration Policy (201.2).

The Committee of the Whole suggested the following amendments:

- No amendment

The Retirement and Service Recognition Celebration Policy (201.2) will be vetted from October 12, 2022 to November 23, 2022 with a recommended deadline for presentation to the Committee of the Whole in December, for consideration to the Board in December.

2.2. Volunteer Recognition Policy (800.4)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Volunteer Recognition Policy (800.4).

The Committee of the Whole suggested the following amendments:

- No amendment

The Volunteer Recognition Policy (800.4) will be vetted from October 12, 2022 to November 23, 2022 with a recommended deadline for presentation to the Committee of the Whole in December, for consideration to the Board in December.

3. Governance Policy Review Schedule

Director Cipriano presented the Governance Policy Review Schedule.

D. COMMITTEE AND STAFF REPORTS

1. Staffing Report Update

Pat Rocca, Superintendent of Education and Joseph Zaroda, Associate Superintendent of Education provided an update on the Staffing Report for Trustee information.

2. Monthly Updates

2.1 Student Trustees' Update

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

2.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Rocca

- Correspondence was read from an appreciative staff member.

Superintendent Kinney

- Good news was shared from Program & Innovation specifically in the area of Student Success.

D. INFORMATION

1. Trustee Information

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Cipriano informed the Board of the Orientation session for incoming Trustees on November 15, 2022 and provided information on the Inaugural Board meeting scheduled for November 22, 2022.

F. BUSINESS IN CAMERA

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:02 p.m. and reconvened at 7:22 p.m.

G. REPORT ON THE IN-CAMERA SESSION

SECTION B: STUDENT TRUSTEES EXCLUDED

Deferred to the November 8, 2022 Committee of the Whole meeting.

H. ADJOURNMENT

The October 11, 2022 Committee of the Whole meeting stood adjourned at 7:23 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 11, 2022.**

Approved on **November 8, 2022.**

Daniel Moody
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 11, 2022**

PUBLIC SESSION

**TITLE: UNAPPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
SEPTEMBER 7, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Unapproved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 7, 2022, as presented for information.



INFORMATION SESSION
OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 7, 2022
6:30 PM

Virtual Meeting in Compliance with Education Act Section 207 and
Ontario Regulation 463/97 Section 5.1 (2)

PUBLIC ACCESS LIVE STREAM LINK
<https://niagaracatholic.ca/meetings-livestream/>

Minutes of the Information Session of the Special Education Advisory Committee held on **Wednesday, September 7, 2022** at 6:30 pm. Electronic Meeting in Compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1 (2)

Gino called the meeting to order at 6:35 pm.

A. ROUTINE MATTERS

Jim Di Gioia read the Land Acknowledgement

1. Land Acknowledgement

Introduction:

The Niagara Catholic District School Board wishes to honour the Indigenous people who have been the protectors of this land, known as Turtle Island, for more than ten thousand years.

We begin this meeting by acknowledging the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

2. Opening Prayer

Monique Somma read an opening prayer

3. Roll Call – no quorum

Members	Affiliations	Yes	Excused
Cipriano, Camillo	Director of Education	X	
Pizzoferrato, Gino	Superintendent of Education	X	
Glencross, Emily	Learning Disabilities Association of Niagara Region	X	
Maxwell, Michelle	Niagara Children’s Centre	X	
Kelly, Tara	Pathstone Mental Health		X
Murphy, Karen	Autism Ontario Niagara Region Chapter		X

Palombo, Pina	Down Syndrome Niagara		X
Shawano, Willow	Indigenous Representative		X
Smith, Lorraine	Mainstream		X
Smith, Rita	Community Living (Port Colborne/Wainfleet)		X
Somma, Monique	Co-Chair - Community Living (Welland/Pelham)	X	
Burtnik, Kathy	• Trustee of the Board		X
Sicoli, Dino	• Trustee of the Board		X
Rhianon Burkholder	• Trustee of the Board	X	
OPEN	• Student Senate Representative		
Filice, Adele	• Principal, Secondary	X	
Walsh, Susy	• Principal, Elementary	X	
Jim Di Gioia	Coordinator of Student Support	X	
Danny Giancola	Coordinator of Student Support	X	
Di Toro, Anthony	Coordinator of Student Support	X	
Mancuso, Vincent	Behaviour Resource Teacher	X	
Elizabeth Davies	Administrative Assistant/Recording Secretary	X	

4. Approval of the Agenda
 Moved by _____
 Seconded by _____

THAT THE Special Education Advisory Committee approves the Minutes of the Special Education Advisory Committee Meeting of **June 1, 2022**.
CARRIED

5. Declaration of Conflict of Interest
6. Approval of Minutes of the Special Education Advisory Committee Meeting of June 1, 2022
 Deferred to Wednesday, October 5, 2022.

B. PRESENTATION

C. AGENDA ITEMS

- Early Vote: Chair/Co-Chair** (Gino) – Deferred
- Discussion of Agency SEAC goals for 2022/2023 School Year** (Monique/Gino)
 (See attachment C.2)
 Last spring talked about setting goals & developed draft with 2 main goals
 Move forward once new chair is elected

3. **Committee Membership** (Gino)

A Special Education Advisory Committee (SEAC):

- provides important advice on special education to their local board or school authority
- makes recommendations to their board or authority on anything that impacts the establishment, development and delivery of special education programs and services

A brief overview of the work of the SEAC Committee, Committee membership, Roles and responsibilities was presented.

Committee members were invited to review the Orientation and training section found on:

<https://www.ontario.ca/page/special-education-advisory-committees>

Committee representatives we also provided with the following link to guide the discussion that took place:

<https://www.ontario.ca/laws/regulation/970464>

4. **SEAC Sub-Committee Overview** (Gino)

- a. Communications
- b. Survey
- c. Ministry Reports
- d. Policy
- e. Division of SEAC committee – one half for goal #1 and one half for goal #2

5. **SEAC Brochure** (Gino)

(See attachment C.5)

Each organization should review brochure and email comments directly to

elizabeth.davies@ncdsb.com

6. **Upper Canada District School Board Letter** (Monique)

(See attachment C.6)

Letter to Christine Elliott & Steven Lecce regarding health care issues (PPM 81)

Concern over proposed individuals attending to medical needs because of the shortage of nurses
- may cause risks

Letter states not supporting

Does SEAC want to write a letter of support as well?

Committee reviews all letters received from other committees

Ensure students can attend school & receive medical care (LIN) – good progress to date

NC goal is making sure students have opportunities to quality education/identify barriers/

D. AGENCY REPORTS

LDANR

(See attachment D.1)

Fall program applications are currently open on our website! Please direct families to the following link if they are interested in applying: <https://ldaniagara.org/program-applications/school-year-program-applications/> - program spots are still available in the Y2Y, SOAR Secondary, and B.E.S.T. Programs! All other programs will now have waitlists.

LDANR's fall program season is set to begin on Monday, October 17th. This fall, LDANR will be offering a combination of remote and in-person programs.

We could use support in circulating information about our Y2Y and B.E.S.T. Programs! Y2Y (Youth-to-Youth) is a support group designed for youth from 14-24 living with a learning disability or ADHD. B.E.S.T. is a small-group self-advocacy and coping skills program for children in grades 3-5 struggling in school due to a diagnosed or suspected learning disability. Please see the flyers attached for more information!

Niagara Children's Centre

SmartStart Hubs – Continuing with roll out throughout Fall 2022, continuing to engage our community partners and stakeholders

OAP Entry to School program in partnership with Bethesda – an additional program running this fall added in addition to the multiple programs that run March-August

Transition to school process wrapping up and looking forward to already starting to plan for the next transition period

Super Hero Run on October 2, 2022 including an online auction fundraiser; please visit our website to register or donate

E. STAFF REPORTS

Superintendent of Education - Gino Pizzoferrato

Thanks to all members

Goals become imitative which become shared work

Brings enhanced services

Allows colleagues to collaborate so our students receive the best that is available

Look forward to continued work in the year ahead

No further updates from NPIC – meeting is tomorrow night

Secondary Principal - Adele Filice

Exciting to see new students getting acquainted with their surroundings

Elementary Principal - Suzy Walsh

Great start to a new year/ working with our families to support our new students

Student Support Coordinators – Danny Giancola

(See attached report E.1)

F. TRUSTEE REPORTS

Trustee Rhianon Burkholder

Welcome to new committee members

SEAC is vital to support all of our students

NC Policies – the best info we get is from SEAC Committee

G. STUDENT REPORT

Nil report

H. NCPIC REPORT

Nil report

I. NOTICES OF MOTION

Nil report

J. INFORMATION ITEMS

Nil report

K. MOMENT OF SILENCE / REFLECTION OF LIFE

(See attachment K.1)

Gino – added closing prayer

L. NEXT MEETING

Wednesday, October 5, 2022 at 6:30pm

M. ADJOURNMENT

7:30 pm Gino adjourned meeting